

YAGP School/Studio Account and Individual Dancer Account

Set Up Instructions

1) Creating Account Separately for Studio and for Individual Dancer.

FREE Account - Create Your Account to begin Entry Registration

[Dancers](#) [Sign In](#) [Registration](#)

English - Français - Spanish

Do you have an account with us? **OR** Do you have a DanceComp Genie Studio Center account?

If **YES**, please enter your login info below:

Username or Email

Password [Forgot your password?](#)

Remember Me

If **NO**, [click here to create a new School/Studio account](#) — For Studio
OR
[click here to create an Individual Dancer account](#) — For Dancer

2) a) Dancers Page for Individual Dancer Account

DCG Staging2 Online Registration System

[Dashboard](#) [Dancers](#) [My Account](#) [Sign Out](#)

English - Français - Spanish

Under an Individual Dancer Account, every dancer you add will be Your Own Dancer. Therefore, a label "MINE" will be displayed for each dancer.

First Name	Last Name	E-mail	Birth Date	Active	Action	Account
George	May	qa@inchol.com	5/5/1990	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Mine
Jannu	Jak	jan@gmail.com	6/13/1993	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Mine
Studio 1 dancer	Studio 1 dancer	asd@gmail.com	4/7/2008	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Mine

b) Add A New Registration Using an Individual Account

X

Are you registering as one of contestants of a studio?

If **YES**, select or enter the Studio Code below.

Associated Studios

OR

Enter Studio Code (36 digits)

Add

If **NO**, click the Continue button below.

Continue

Individual Dancer account has 2 options for adding new registrations: Register under a Studio or register as an Individual dancer.

If you want to register as an Individual dancer or an "INDEPENDENT" student, click "CONTINUE" button and carry on with the registration.

Register under a Studio:

You need to Enter a 36 Digits Studio Code, which can be found on your main studio account's dashboard.

Please email your studio to get this code from them.

DCG Staging2 Online Registration System

Dashboard Dancers My Account Sign Out

English - Français - Spanish

Welcome

Username: MainStudio | Account Email: MainStudio@gmail.com | Last Access: Aug 16, 2016

Studio Code for Registration: 4cfadc3c-e081-4399-b57e-38b16b7a4104

[Add New Registration](#)

Upcoming Event(s) X

Outstanding Balance: **\$0.00**

Competition Aug 26 - Aug 27, 2016 Test Location for YAGP

Register

Once you have obtained the code, enter that Code into the “Enter Studio Code” Box, then Click “ADD”

2

Enter Studio Code (36 digits)

4cfadc3c-e081-4399-b57e-38b16 Add

If **NO**, click the Continue button below.

Continue

After linking to a studio, you need to use the “Add Dancers” button to create your own dancers to manage under your account. In the dancers box on the left, you will be able to see other dancer’s who have linked their accounts with that studio.

Who & Where Add Routines Confirmation Payment

1 2 3 4

Date : August 17, 2016 *** Required field

Location:(*) Staging2 Test Location 2016(December 27, 2016 - December 28, 2016, 1008-3020 Lincoln Aven

Add Participants :(*)

Add Dancers Select My Own Dancers

Manually add each and every participant individually

Note: Teachers must register twice if dancing in any routines - once as a dancer & once as a teacher.

After you have added all of your dancers and teachers to the attending box click "Start to Add Routines"

Available Dancers or Teachers Performing Dancers or Teachers

Dancers who have linked their account to this studio will appear here.

Start to Add Routines

After adding all the dancers, you will need to add dancers to left box by using the “Select My Own Dancers” function.

3) **“Dancers Page” for Studio Account.**

As a studio account owner, you will be able to see all the dancers who have linked themselves with your studio. You also have the ability to reset their password and create a new account for particular dancers.



Dancers

Member ID/Email/Last Name Active

First Name	Last Name	E-mail	Birth Date	Active	Action	Account
Dancer1	Dancer1	dance1@gmail.com	1/2/2009	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner
George	May	qa@inchol.com	5/5/1990	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner
Jack	John	Jack@gmail.com	7/12/1995	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner
Jannu	Jak	jan@gmail.com	6/13/1993	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner
Julia	Jane	qa@inchol.com	4/11/1997	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Create"/>
Ren	Hia	qa@inchol.com	2/5/1997	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Create"/>
Studio 1 dancer	Studio 1 dancer	asd@gmail.com	4/7/2008	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner
Studio 2 dancer	Studio 2 dancer	studio2dancer@gm:	1/2/2009	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner

a) **“RESET” button,**

It resets the password for that Individual Dancer Account. The new Password will be sent to this account holder’s email address.

Dancers

Member ID/Email/Last Name Active

First Name	Last Name	E-mail	Birth Date	Active	Action	Account
Dancer1	Dancer1	dance1@gmail.com	1/2/2009	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner
George	May	qa@inchol.com	5/5/1990	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner
Jack	John	Jack@gmail.com	7/12/1995	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner
Jannu	Jak	jan@gmail.com	6/13/1993	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner
Julia	Jane	qa@inchol.com	4/11/1997	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Create"/>
Ren	Hia	qa@inchol.com	2/5/1997	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Create"/>
Studio 1 dancer	Studio 1 dancer	asd@gmail.com	4/7/2008	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner
Studio 2 dancer	Studio 2 dancer	studio2dancer@gm:	1/2/2009	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner

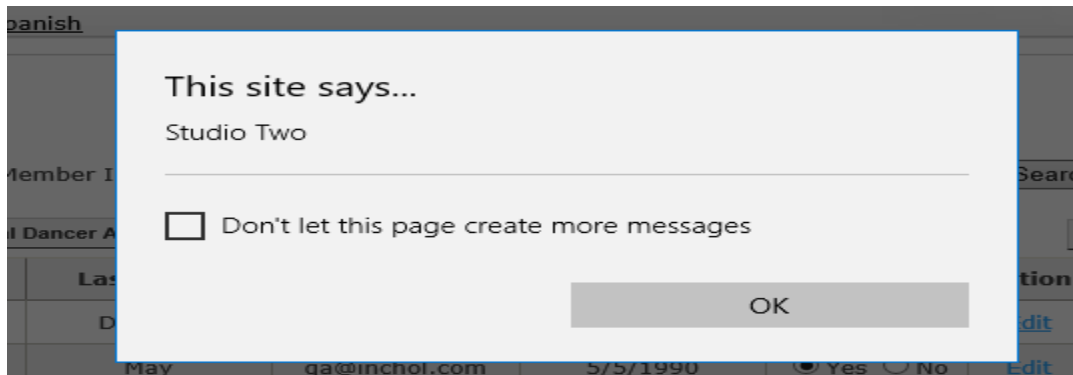
b) "OWNER" Link.

A pop-up will appear to indicate which individual dancer account this dancer belongs to.

Member ID/Email/Last Name Active All Search

Convert to Individual Dancer Account Create Account for All

First Name	Last Name	E-mail	Birth Date	Active	Action	Account
Dancer1	Dancer1	dance1@gmail.com	1/2/2009	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Reset Owner
George	May	qa@inchol.com	5/5/1990	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Reset Owner
Jack	John	Jack@gmail.com	7/12/1995	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Reset Owner
Jannu	Jak	jan@gmail.com	6/13/1993	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Reset Owner
Julia	Jane	qa@inchol.com	4/11/1997	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Create
Ren	Hia	qa@inchol.com	2/5/1997	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Create
Studio 1 dancer	Studio 1 dancer	asd@gmail.com	4/7/2008	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Reset Owner
Studio 2 dancer	Studio 2 dancer	studio2dancer@gma	1/2/2009	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Reset Owner



c) "CREATE" Button.

This button will create an Individual dancer account for that specific dancer. An email consisting of a user ID and password will be sent to the dancer you choose to create an account for.

English - Français - Spanish

Dancers

Member ID/Email/Last Name Active All Search

Convert to Individual Dancer Account Create Account for All

First Name	Last Name	E-mail	Birth Date	Active	Action	Account
Dancer1	Dancer1	dance1@gmail.com	1/2/2009	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Reset Owner
George	May	qa@inchol.com	5/5/1990	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Reset Owner
Jack	John	Jack@gmail.com	7/12/1995	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Reset Owner
Jannu	Jak	jan@gmail.com	6/13/1993	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Reset Owner
Julia	Jane	qa@inchol.com	4/11/1997	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Create
Ren	Hia	qa@inchol.com	2/5/1997	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Create
Studio 1 dancer	Studio 1 dancer	asd@gmail.com	4/7/2008	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Reset Owner
Studio 2 dancer	Studio 2 dancer	studio2dancer@gma	1/2/2009	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Reset Owner

d) "Create Account for All" Button.

This button will create individual dancer accounts for every student on the dancer list.

Dancers

Member ID/Email/Last Name Active

First Name	Last Name	E-mail	Birth Date	Active	Action	Account
Dancer1	Dancer1	dance1@gmail.com	1/2/2009	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner
George	May	qa@inchol.com	5/5/1990	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner
Jack	John	Jack@gmail.com	7/12/1995	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner
Jannu	Jak	jan@gmail.com	6/13/1993	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner
Julia	Jane	qa@inchol.com	4/11/1997	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Create"/>
Ren	Hia	qa@inchol.com	2/5/1997	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Create"/>
Studio 1 dancer	Studio 1 dancer	asd@gmail.com	4/7/2008	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner
Studio 2 dancer	Studio 2 dancer	studio2dancer@gma	1/2/2009	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner

e) Convert to Individual Dancer account:

When This Button is clicked, it converts a studio account to an Individual dancer account. This button is designed to convert the studio accounts registered by the individual dancers into individual dancers accounts in the current system. Beware: once a studio account is converted in to an individual dancer account, it cannot be changed back – so please be careful.

Dancers

Member ID/Email/Last Name Active

First Name	Last Name	E-mail	Birth Date	Active	Action	Account
Dancer1	Dancer1	dance1@gmail.com	1/2/2009	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner
George	May	qa@inchol.com	5/5/1990	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner
Jack	John	Jack@gmail.com	7/12/1995	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner
Jannu	Jak	jan@gmail.com	6/13/1993	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner
Julia	Jane	qa@inchol.com	4/11/1997	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Create"/>
Ren	Hia	qa@inchol.com	2/5/1997	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Create"/>
Studio 1 dancer	Studio 1 dancer	asd@gmail.com	4/7/2008	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner
Studio 2 dancer	Studio 2 dancer	studio2dancer@gma	1/2/2009	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	<input type="button" value="Reset"/> Owner

How to Convert Your Account into an Individual Dancer Account

Step1: Log into your YAGP account

FREE Account - Create Your Account to begin Entry Registration

[Dashboard](#) [Dancers](#) [My Account](#) [Sign Out](#)

[English](#) - [Français](#) - [Spanish](#)

Do you have an account with us? **OR** Do you have a DanceComp Genie Studio Center account?

If YES, please enter your login info below:

Username or Email

Password [Forgot your password?](#)

Remember Me

If NO, [click here to create a new School/Studio account](#)

OR

[click here to create an Individual Dancer account](#)

Step2: Once you are logged in, navigate to the “Dancers” page.

YAGP Online Registration System

[Dashboard](#) [Dancers](#) [My Account](#) [Sign Out](#)

[English](#) - [Français](#) - [Spanish](#)

Welcome

Username: | Account Email: | Last Access: Jul 26, 2016

Studio Code for Registration: fe39aaf-38dc-4a13-abe3-f007691fc5a

[Add New Registration](#)



Upcoming Event(s)

Outstanding Balance: **\$0.00**

Competition Mar 10 - Mar 12, 2017

Want to View Critiques?

Download the Dance Events App listed below to access your critiques and stay connected to the latest dance trends and news.

A "Must Have" App for all competitions, studios, dancers, and parents.

Step3: Click "Search" on the "Dancer" page

AMERICA GRAPHS

HOME REGISTRATION SCHEDULE RESULTS

YAGP Online Registration System

Dashboard Dancers My Account Sign Out

English - Français - Spanish

DANCERS

Member ID/Email/Last Name Active Waiver

Online Registration powered by DanceComp Genie

Step 4(Final Step): Click the "Convert to Individual Dancer Account" button. Please be aware: you will not be able to change your account back to a main studio account after converting it into an individual dancer account.

AMERICA GRAPHS

HOME REGISTRATION SCHEDULE RESULTS

YAGP Online Registration System

Dashboard Dancers My Account Sign Out

English - Français - Spanish

DANCERS

Member ID/Email/Last Name Active Waiver

First Name (Given Name)	Last Name (Family Name)	E-mail	Birth Date	Active	Action	Send Waiver	Account
John	Smith		3/5/2001	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Complete	<input type="button" value="Reset"/> Owner
Anna	Doe		4/11/2001	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Complete	<input type="button" value="Create"/>
Aaron	Cole		5/14/2001	<input checked="" type="radio"/> Yes <input type="radio"/> No	Edit	Complete	<input type="button" value="Create"/>

Online Registration powered by DanceComp Genie

Once you have done the conversion, the “Studio Code for Registration” should disappear, meaning this account has been converted from a studio account into an individual dancer account.

The screenshot shows the YAGP Online Registration System dashboard. At the top, there are navigation buttons for Dashboard, Dancers, My Account, and Sign Out. Below this, there are language options: English - Français - Spanish. The main content area is divided into several sections: a Welcome message with fields for Username, Account Email, and Last Access (Jul 26, 2016); a Studio Code for Registration field containing the code e39aaf-314c-4a13-abe3-f007691fc52; an Add New Registration button with a red note 'should disappear'; an Upcoming Event(s) section with a Register button; and an Outstanding Balance of \$0.00. On the right side, there is a 'Want to View Critiques?' section with a download link for the Dance Events App, available on the App Store and Google Play.

Online Registration powered by DanceComp Genie

For any of those new registrations you wish to add after the conversion, you will be asked to link yourself to a studio or carry on as an individual. Note: The registrations you have added before the conversion will not have this option.

This screenshot shows the same YAGP Online Registration System dashboard as the previous one, but with a modal dialog box open. The dialog box asks, 'Are you registering as one of contestants of a studio?'. It provides two options: 'If YES, select or enter the Studio Code below.' which includes a dropdown menu for 'Associated Studios' (set to 'Please Select') and a text input field for 'Enter Studio Code (36 digits)' with an 'Add' button; and 'If NO, click the Continue button below.' with a 'Continue' button. The background dashboard is dimmed, showing the same navigation and account information as before.